

# AIR NATIONAL GUARD TECHNICIAN ANNOUNCEMENT NON-BARGAINING UNIT



**HUMAN RESOURCES  
OFFICE**  
**Washington National  
Guard**  
**Building 33, Camp Murray**  
**Tacoma, WA 98430-5130**

**Announcement number**  
09-296-ANG  
**Opening Date**  
7 January 2010

**Position Title, Series & Grade**  
Supervisory Information Technology  
Specialist, GS-2210-12

**PD Number:**  
80416000

**APPLICATIONS WILL BE ACCEPTED UNTIL 4:30  
(3:30 IF TURNED IN AT 141 ARW REMOTE HRO) ON:**  
8 February 2010

**Location of Position:**

141 CF  
Fairchild AFB, WA

**Baseline physical**

**An employment physical may be required within 90 days of  
employment per OSHA regulation and NGB\* \*this physical will  
be used to determine fitness and eligibility for continued  
employment.**

**Salary Range:**

\$67,613 PA to \$87,893 PA

**Website address:**

[http://mil.wa.gov/jobs/federal\\_job\\_ops.shtml](http://mil.wa.gov/jobs/federal_job_ops.shtml)

## APPOINTMENT FACTORS

**Area of Consideration**

☐ **Area A - Nationwide Excepted:**

Anyone eligible for immediate enlistment and/or  
commissioning in the Washington Air and/or  
Army National Guard.

☒ **Area B - In-state Excepted:** All  
participating members of the Washington Air  
and/or Army National Guard.

☒ **Area C - In-service Excepted:** All  
presently employed permanent excepted  
technicians, indefinite accepted technicians,  
and AGR members with excepted technician  
reemployment rights to the Washington Air  
National Guard.

☐ **Area D - In-service Competitive:** All  
presently employed permanent competitive  
technicians of the Washington Air National  
Guard.

**CURRENT BARGAINING UNIT STATUS**

☐ Bargaining Unit

☒ **Non-Bargaining Unit**

**Appointment Factors:**

☐ Officer ☒ **Enlisted** ☐ Warrant Officer

☐ NDS (Competitive)

☒ **Permanent** ☐ Indefinite\* ☐ Temporary\*

## Military Assignment & Grade Requirements

**AFSC:** 3CXXX

Applicants need not be assigned to the position or  
possess the AFSC to apply or be considered for  
selection. Selected applicant must be assigned to  
a compatible Military position and attain AFSC  
within 1 year of appointment action.

**Military Grade Available:**

MSgt (P) thru SMSgt

Please note: Grade Inversion will not be permitted TPR  
300 (302.7, change 8 para c)

## Permanent Change of Station

- ☒ PCS expenses are not authorized ☐ PCS expenses are authorized  
☐ PCS expenses may not be authorized, however a waiver may be considered if determination is made that payment of PCS expenses would be in the best interest of the Washington National Guard.

## AGR announcement

This position is also being offered as an AGR position. See Military Vacancy Announcement **09-504**

## Minimum Requirements for Consideration

**General Experience:** : Experience that demonstrated accomplishment of computer project assignments that required a range of knowledge of computer requirements and techniques.

**Specialized Experience:** Must have **36** months of specialized experience which demonstrates possession of knowledge, skills, and abilities (KSAs) and personal characteristics that are necessary to the successful performance in this position.

**Other Requirements:** Must have or be able to acquire a **Secret** security clearance.

## The following Selective Placement Factors (SPFs) will be considered in the evaluation process

**Element I** – Ability to interpret guidelines and apply basic criteria to established programs.

**Element II** – Knowledge of and experience in Air National guard Leadership and management concepts, practices and objectives.

**Element III** – Knowledge of the 141 CF organization and its mission.

**Element IV** – Skill in performing personnel/administrative duties, such as planning, organizing and monitoring human resource/personnel programs.

**Element V** – Knowledge of fiscal management and ability to develop effective and accurate spend plans.

**Element VI** – Ability to demonstrate strong problem solving skills and providing creative and resourceful solutions.

**Element VII** – Ability to manage multiple tasks while handling a large volume of work, with frequent interruptions.

**Element VIII** – Knowledge of a wide range of information technology methods and computer security techniques, requirements, methods, sources and procedures. This knowledge is necessary to provide appropriate direction to Communications Flight level functions.

**Element IX** – Knowledge and experience in the Communications-Electronics field.

## Employment Conditions

1. Technicians are paid through direct deposit/electronic funds transfer.
2. Males born after December 31, 1959, must be registered with the Selective Service Systems to be employed by the Federal Government.
3. Military Technicians are ineligible for enlistment, retention, and student loan repayment bonuses. Acceptance of a Technician position will terminate these incentives.
4. Military Technicians in the excepted service will wear the appropriate uniform while performing as a Technician.
5. Veteran's preference does not apply to National Guard Technician positions in accordance with Title 32 USC 709 (f)

**Only the work Experience and Qualifications/Education you show on the OF612, Resume or SF 171 and SPFs can be used to evaluate your qualifications for this position. Carefully read and comply with instructions contained on the required forms.**

## SUMMARY OF DUTIES

This position is located in the Information Systems Function, Communications Flight, Mission Support Group, of an ANG Aviation Wing. Performs a full range of supervisory functions providing administrative control and technical direction and oversight for subordinate personnel. Responsible for oversight of all functions in the Information Systems Branch. Performs oversight of the Unit COMSEC program. Ensures viable training programs exist for all assigned network systems and Information Assurance (IA) programs and procedures. Responsible for direct supervision of information technology personnel. Provides oversight and is responsible for all personnel in the Information Systems Branch and their accomplishment of a wide range of programs to include the Network Control Center (NCC) and the Wing Information Assurance (IA) office. Provides oversight for the Communications Security (COMSEC) account for the Wing and subordinate units. Provides a staff level function by overseeing and managing NCC level customer support. Ensures the coordination, development and implementation of a number of user and customer oriented training programs for computer and software systems, programs, and procedures. Provides general guidance and broadly defined objectives, as to scope and priorities of projects and requirements in the branch. Consults with and provides advice to planning and implementation (P&I) function on relevant issues. Ensures deployment readiness of section personnel, equipment, and supplies. Prepares and maintains files and publications in accordance with current directives to include both paper and electronic media. Coordinates with higher headquarters (HHQ) elements, Program Management Offices, Specific System/Hardware Support Elements, original equipment manufacturer (OEM) vendors and vendor contracted support facilities for issue resolution. Exercises continuing responsibility for safety conditions, procedures, and work practices employed within the community. Manages work center supply functions such as ordering and receiving of equipment, supplies, bench stock, logistics products, historical records, Test Measurement and Diagnostic Equipment (TMDE). Provides input to and coordinate on relevant support agreements that require section support to make sure they correctly identify products and services needed. Maintains knowledge of emerging technologies, reviews technical periodicals, publications, commercial standards, and attends seminars. Develops, implements, and maintains work center training programs. May perform duties as Government Purchase Card holder to include purchasing, tracking, receiving and storage of items. Performs other duties as assigned.

## HOW TO APPLY

1. Individuals who meet both the General and Specialized experience requirements may apply by submitting the following forms:
  - MIL Form 175 "Application for Technician Vacancy"
  - MIL Form 174 "Chronological Listing of Military Service"
  - OF 306 "Declaration for Federal Employment"
  - SF 181 "Race and National Origin Identification"
  - SF 256 "Self-Identification of Handicap"
  - Response to Selective Placement Factors (SPFs). Response to the SPFs is critical to the evaluative process.
  - One of the following:
    - a) OF 612 "Application for Federal Employment"
    - b) Personal Resume, or
    - c) SF 171 "Personal Qualification Statement". Whatever form is used, please only list experience related to the position you are applying for. IT IS CRITICAL THAT YOU LIST DATES (MM/YY) OF YOUR EXPERIENCE.
  - Crediting National Guard Experience: National Guard service may be credited as full-time experience when evaluated against the qualification requirements for a military technician position. EXPERIENCE MUST BE DIRECTLY RELATED TO THE POSITION AND DUTIES MUST BE DESCRIBED IN THE WORK EXPERIENCE SECTION OF THE APPLICATION. The level of experience will be determined by the actual duties and responsibilities performed.

(Please note: Complete and accurate data is essential to ensure fair evaluation of candidates. It is the applicant's responsibility to ensure the data is provided, accurate, and complete. Only the experience and qualifications you show on the OF 612, Resume, or SF 171 can be used to evaluate your qualifications for this position).

\*\*To obtain forms online go to: [http://mil.wa.gov/jobs/federal\\_job\\_ops.shtml](http://mil.wa.gov/jobs/federal_job_ops.shtml)

**\*\*Mail or Hand Deliver** forms to: HRO Attn: Staffing Section  
Building 33, Camp Murray  
Tacoma, WA 98430-5130

**(Faxed and Scanned copies will not be accepted)**

2. **INCOMPLETE APPLICATIONS or those received after the closing date WILL NOT BE**

**CONSIDERED AND WILL BE RETURNED.**

**\*Documents requiring a signature must be turned in with the original signature and date, including the Personal Resume.**

3. College Transcripts MUST be submitted for professional positions or when substituting education for experience.

4. Applications will not be returned. Please make a copy of your application prior to submitting it to HRO.

**5. EQUAL OPPORTUNITY:** This position will be filled without regard to race, color, religion, age, gender, or any other non-merit factor consideration, selection, and placement of applications will be in accordance with Washington National Guard Placement & Merit Promotion Plan, WAARNG Regulation 690-4/WAANG Instruction 36-1010.

**For additional information:** HRO STAFFING SECTION  
Phone (253) 512-7835  
DSN 323-7835